



Certification of Owner-Occupied Dwelling

In order to receive a property tax reduction

Being designated as owner-occupied makes a property eligible for a reduced levy for school general fund purposes. To qualify, you must complete this form and deliver it to your County Director of Equalization at the County Administration building by **March 15, 2018**. **(Postmarked by March 15, 2018, qualifies.)**

Applicant Information (please type or print)

Property Owner Name		Phone	
Mailing Address <small>(if different than residence)</small>	City	State	Zip
I owned the property described below on November 1, 2017?		Yes	No
I occupied the property described below on November 1, 2017 & it is my principle residence.		Yes	No
This is the only property for which I claim the owner-occupied classification in the State of South Dakota?		Yes	No
Have you ever applied for Owner-Occupied on a different property? If so, please give address of previous property: _____ Date Sold _____			

Property Information

Street Address of the property I owned and occupied on November 1, 2017. _____

OR

Legal Description of the property I owned and occupied on November 1, 2017. _____

Percentage of Property Occupied by Owner _____

Single-family, owner-occupied dwelling is defined as: a house, condominium apartment, townhouse, residential housing consisting of four or fewer family units, town home, housing cooperative where membership in the cooperative is strictly limited to stockholder occupants of the building, and manufactured or mobile home as defined in SDCL 32-3-1, or any property, building or structure occupied by the owner, which is assessed and taxed as a separate unit, including an attached or unattached garage and the parcel of land on which the structure is situated as recorded in the records of the director of equalization.

If the dwelling is occupied by a parent of the owner, the parent is considered the owner and occupant of the single-family dwelling.

The owner or a legal representative of the owner may sign for signature purposes on the certification of owner-occupied dwellings.

Signature

I hereby state that the above information is correct to the best of my knowledge. Furthermore, I acknowledge that this is the only single-family, owner-occupied dwelling for which I am requesting certification. I further understand that submission of falsified information on this form is perjury and constitutes a Class 5 felony punishable by five years in jail and/or a \$5,000 fine.

Signature	Date
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This form must be completed and returned to your county director of equalization by March 15, 2018.
If you have any questions regarding this form, call 1-605-773-3139.

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